

**Beaver Dam Unified School District  
Board of Education Minutes**

**October 31, 2011**

The regular meeting of the Beaver Dam Unified School District Board of Education was held on the above date at the Educational Service Center. The meeting was called to order at 6:30 p.m. by President, Marge Jorgensen. Board members present were Bev Beal-Loeck, Kim Darst, Dan Feuling, Jean Hill, Marge Jorgensen, Lisa Panzer, Chad Prieve, Gary Spielman, and Joanne Tyjeski. No board members were absent.

President, Marge Jorgensen, led in the Pledge of Allegiance.

Tyjeski moved, Spielman seconded, to approve the minutes from the regular meeting on September 19, 2011, and special meetings on October 13, October 20, and October 25, 2011, as presented.

The motion was adopted by unanimous vote.

Ms. Jorgensen welcomed visitors.

There were no requests from members of the public to participate in the public comment session.

Ms. Jorgensen announced the board's next Coffee Conversation is scheduled for Thursday, November 3 at 7 a.m. at Edith's Café and the public is invited to attend.

Hill moved, Darst seconded, to adopt the agenda as presented.

The motion was adopted by unanimous vote.

An update on survey data for the Grant to Reduce Alcohol Abuse (GRAA) was presented by Ms. Becky Glewen, Project Director. She shared survey data from the Life of an Athlete presentation by John Underwood. Student leadership programs will be developed and student conduct codes will continue to be strengthened.

Ms. Tonya Broyles-Brouillard, Middle School Principal, reported on the status of standards based grading at the Middle School. Standards based grading focuses what students are learning, not earning. All teachers are using the common core standards for grading and implementing the process. It's being communicated with parents through student-led conferences, the school's webpage, and brochures to parents.

There was discussion regarding the difference between the number and letter grades and what the numbers represent.

Mr. Bill Greymont, High School Associate Principal, reported that the High School Boys Swim Team will be funded through the current high school budget. Funds will be reallocated with no impact on the current budget. He recognized this would be more reasonable for the board to consider support in future years with the budget.

Mr. Mark DiStefano, High School Principal, requested approval of the proposed 2012 graduation date of Sunday, June 3, 2012.

Tyjeski moved, Beal-Loeck seconded, to approve the 2012 graduation date of Sunday, June 3, 2012.

The motion was adopted by unanimous vote.

Mr. DiStefano presented student proposals for youth options for the second semester of the 2011-2012 school year.

Hill moved, Panzer seconded, to approve the youth option requests as presented.

Discussion focused on the number of courses vs. the number students actually take and the possibility of offering a CNA course as a science credit.

The motion was adopted by the following vote: Ayes – Darst, Feuling, Hill, Jorgensen, Panzer, Prieve, Spielman, Tyjeski, and Beal-Loeck. No - None.

Mr. Paul Buchholz, Coordinator of Buildings and Grounds, recommended the following snow removal services for the 2011-2012 winter: snow removal and salt application at Prairie View, Trenton, South Beaver Dam Elementary and the Don Smith Learning Academy to Johnnie's 66; at Jefferson, Lincoln, Washington Elementary, Middle School, ESC/ IMC and High School to A.A. Roedl Excavating; and the sidewalks at Jefferson, Washington Elementary and the Middle School to Prairie Lawn Care, LLC.

It was asked why Wilson Elementary School isn't on the list.

Mr. Buchholz explained it was inadvertently left off the list and it will be done by A.A. Roedl.

Tyjeski moved, Hill seconded, to approve the snow removal services as presented.

The motion was adopted by the following vote: Ayes – Feuling, Hill, Jorgensen, Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, and Darst. No - None.

Mr. Steve Vessey, Superintendent, recognized the work of the district's 21<sup>st</sup> Century Learning Community Grant team's performance on a recent DPI audit. The grant provides after school activities for students at Jefferson and Lincoln Elementary Schools. The DPI commented that they will be asking district staff to present how to run a model program. He thanked Barb Link, Tonya Gubin, School Principals, and Meg Foerster, Grant Coordinator. He also congratulated the fall sports teams on their success this year.

Ms. Jorgensen shared that board members have the opportunity to attend WASB and other conferences. Board members shared information from recent WASB conferences they attended.

Mr. Chad Prieve, Chairperson of the Accountability Committee, reported the committee met twice since the September board meeting. The September meeting included an update on the High School schedule. Overall, the flex schedule has been very positive. The committee also received an update on the food service program. Service time and weekly vs. monthly menus

will be reviewed. An update on technology was provided. Heartland will be working with the district on VMware, software, and switch compatibility issues.

Mr. Vessey explained that VMware is a remote desktop and there was no goal when it was implemented. Heartland is working through the process with the district at no additional cost.

Mr. Prieve said that the committee finalized discussion on board and community communication. The Coffee Conversations will be on the first Thursday of the month, the superintendent's radio show is the fourth Thursday of the month, and the phone message system will be utilized to get out information. Since community discussions will be held about the feasibility study, the committee didn't feel the need to hold additional evening community discussions. He explained that the board is required to adopt a grievance procedure in October as part of ACT 10 legislation. The grievance procedure applies only to exempt staff and administrators at this time.

Prieve moved, Darst seconded, to approve the grievance procedure as presented.

The motion was adopted by unanimous vote.

Mr. Vessey provided an overview of the student achievement goals report for October, including a common data template, updated district goals, and a district data template, which compiles all the elementary data into one. The October report is the plan to reach the goals. Board members will forward any questions prior to the November regular board meeting.

Ms. Bev Beal-Loeck, Chairperson of the Planning Committee, introduced the Generating a Greener Future community action group who presented information on their fund raising efforts for an environmental classroom at the high school. It's a community parent and student led group to address an academic need at the high school. The feasibility study firm will be consulted as to the best location for the classroom. They are looking to raise \$175,000 to construct and furnish the classroom.

Ms. Beal-Loeck said the committee has been receiving information over the past few months and this is new territory for the district. The district has done research as to maintenance and other district costs.

Beal-Loeck moved, Spielman seconded, for the board to support the fundraising efforts of the Generating a Greener Future community action group.

The motion was adopted by unanimous vote.

Ms. Beal-Loeck reported the committee met twice since the September regular board meeting. September's meeting focused on the Greener Future efforts and the feasibility study. Feasibility options will need to be narrowed down in November. Feedback will be obtained from staff, parents, students, retired staff, service organizations, and community members. The committee also discussed the 2012-13 and 2013-14 school year calendars. They are working on finalizing the 2012-13 calendar. The 2013-14 calendar will be postponed due to the High School schedule and while staff feedback and information from other districts is obtained. The committee received an update on the progress of the Math Task Force which is reviewing the scope and sequence of K-12 math and math standards. The next committee meeting is scheduled for November 28<sup>th</sup>.

Panzer moved, Hill seconded, to approve the following resignations: Rachel Koefel–Educational Interpreter–Middle School (Resignation effective 10/14/11).

The motion was adopted by unanimous vote.

Panzer moved, Darst seconded, to approve the following leave of absence requests: Stephanie Benson–School Psychologist–Elementary Schools (Medical Leave 1/12/12-4/15/12); Melissa Gehring–Social Studies Teacher–High School (Medical Leave 3/21/12–end of the 2011-12 school year); and Heidi Sorensen Nelson–Teaching Assistant–Prairie View Elementary School (Family Medical Leave extended to 11/27/11).

The motion was adopted by unanimous vote.

Beal-Loeck moved, Tyjeski seconded, to approve the following appointments: Doris Brown–Food Service Worker–Washington Elementary School; Mariah Derke–Food Service Worker–Middle School; Jill Hagstrom–Food Service Worker–Wilson Elementary School; Nancy Braaksma–Food Service Worker–High School; Melinda Webster–Educational Interpreter–District (Middle School); Cynthia Langenbach–Teacher Assistant–Washington Elementary School; Megan Boyce–Teacher Assistant–South Beaver Dam Elementary School; and Melody Scott–3<sup>rd</sup> Grade Teacher–Wilson Elementary School (LTE–61 days).

The motion was adopted by the following vote: Ayes – Hill, Jorgensen, Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, Darst, and Feuling. No - None.

Mr. Andrew Sarnow, Director of Business Services, presented a balanced budget. He explained student enrollment has increased by 5 students, impacting the 3-year rolling average by an increase of 2, and property values have decreased by approximately 3.4% or \$50,000,000. The tax levy is being reduced by 12.3% from last year with a mill rate of \$9.032 per \$1,000 of value; this is a 9.3% reduction from last year. Total revenues are \$47,077,830 and total expenditures total \$46,762,075.

He was asked to explain which grant portions are continuing to be funded through Fund 80.

Mr. Sarnow explained that Fund 80 is for any activities outside of the school day. The original proposal included \$550K, which has now been decreased to \$400K. One of the two police liaison positions was added to Fund 80 from the Safe Schools Healthy Student grant.

Mr. Vessey explained that grant funds will be ending and the district needs to look at ways to transition that position and other successful items.

Tyjeski moved, Darst seconded, the approval of revenues totaling \$47,077,830 and expenditures totaling \$46,762,075 resulting in a mill rate of \$9.032 per thousand dollars of assessed value for property owners of the Beaver Dam Unified School District resulting in a levy of \$13,785,670.

The motion was adopted by the following vote: Ayes – Jorgensen, Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, Darst, Feuling, and Hill. No - None.

Beal-Loeck moved, Hill seconded, to approve the payment of financial claims (Voucher #11, #12, #13, #14, #15, #16 and #17) for District Credit Card, Net Payroll, Payroll Related Voucher, Payroll Taxes, Wisconsin Retirement System, WI Retirement-Administrators, WI Retirement Adjustment, Trust Advantage, and District Insurance for a total of \$5,398,517.61 (A listing of these vouchers can be found in the Accounts Payable Check Register.)

The motion was adopted by the following vote: Ayes – Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, Darst, Feuling, Hill, and Jorgensen. No - None.

There was no closed session.

Beal-Loeck moved, Tyjeski seconded, to adjourn the meeting.

The motion was adopted by unanimous vote and the meeting was adjourned at 8:06 p.m.

/s/  
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*Marge Jorgensen, President*

/s/  
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*Joanne Tyjeski, Clerk*